

# Application Form



First name: \_\_\_\_\_

Middle name: \_\_\_\_\_

Last name: \_\_\_\_\_

Master's programme to which you are applying:

\_\_\_\_\_

## Instructions, admissions guidelines and enrolment

Welcome to the UNIR, International University of La Rioja. We thank you for your interest in our University and our educational programmes. To apply for to the Master's programme you wish to pursue, follow the steps outlined below.

This application process is designed to choose the best candidates for each programme in a fair and sound process. We will consider the candidate's academic CV, professional CV and motivation and potential, among other issues.

### Admission Process

To participate in the admissions process and apply to study at the University, the candidate should complete the following steps:

1. Complete this Application for Admission and email it ([university@unir.net](mailto:university@unir.net)) to an advisor, along with:
  - a. An official copy of your academic transcript
  - b. Your Curriculum Vitae
  - c. One letter of recommendation (optional)

2. Once your application is complete, it will be reviewed by the Admissions Committee. If deemed necessary, we will request a telephone interview with the Director of Admissions. The Committee will decide whether you are admitted to the programme to which you applied.
3. The admissions decision will be communicated to the candidate personally, indicating the reasons for his/her ACCEPTANCE or DENIAL of admission into the Master's programme.
4. If the communication is positive and the candidate is accepted, your academic advisor will tell you how to pay the deposit to reserve your place and to enrol in the programme.
5. The deposit is non-refundable and only reserves your place in the programme. Your place is guaranteed once you have formally registered.

 [university@unir.net](mailto:university@unir.net)

 +34 91 567 43 91

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Master's programme to which you are applying: \_\_\_\_\_

# Application

01. Master's programme to which you are applying: \_\_\_\_\_

02. Application deadline: \_\_\_\_\_

## Personal information

03. First name: \_\_\_\_\_

04. Middle name: \_\_\_\_\_

05. Last name: \_\_\_\_\_

06. Gender: \_\_\_\_\_

07. Date of birth: \_\_\_\_\_

08. Age: \_\_\_\_\_

09. City of Birth: \_\_\_\_\_

10. Nationality: \_\_\_\_\_

11. I.D. or Passport Number.: \_\_\_\_\_

## Address

12. Street: \_\_\_\_\_

13. City of residence : \_\_\_\_\_

14. Postal code: \_\_\_\_\_

15. Region/Province: \_\_\_\_\_

16. Country: \_\_\_\_\_

17. Phone (landline): \_\_\_\_\_

18. Phone (cell): \_\_\_\_\_

19. eMail: \_\_\_\_\_

# Academic information

## Higher education:

20. University: \_\_\_\_\_

21. Degree: \_\_\_\_\_

22. Date begun: \_\_\_\_\_ 21. Date completed: \_\_\_\_\_

## Other education:

23. Center: \_\_\_\_\_

22. Degree: \_\_\_\_\_

23. Date begun: \_\_\_\_\_ 24. Date completed: \_\_\_\_\_

# Languages

Spanish

English

French

German

Italian

Other(s):

Select your  
level

First name: \_\_\_\_\_ Middle name: \_\_\_\_\_ Last name: \_\_\_\_\_

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## Professional experience

25. Company name: \_\_\_\_\_

26. Sector: \_\_\_\_\_

27. Position you hold: \_\_\_\_\_

28. Describe briefly your functions and responsibilities:

\_\_\_\_\_

29. Personnel who report to you: \_\_\_\_\_

30. Years in this position: \_\_\_\_\_

## Other information

31. Where do you see yourself professionally in the next few years?

\_\_\_\_\_

32. How do you believe pursuing this Master's degree will help you in your professional career?

\_\_\_\_\_

33. Why have you decided to pursue this Master's?

\_\_\_\_\_

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34. To what other universities or business schools are you applying?

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35. What are your selection criteria?

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36. How did you learn about the UNIR?

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I declare that all of the information in this application is accurate.

First name: \_\_\_\_\_ Middle name: \_\_\_\_\_ Last name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Treatment of personal data

In compliance with Spanish Law 15/1999, of December 13, concerning protection of data of a personal nature, we inform you that any personal data you provide to us, including your email, that are required for the formalization, administrative processing, and execution and performance of the UNIR's activity, will be stored in our personal data files, which are owned and managed by PROMOCIONES DE DIRECCIÓN GENERAL S.L., the company that manages the Group to which the UNIR belongs.

In addition, in voluntarily providing your personal data to us, you expressly authorize the UNIR to use your data for the purposes of sending you periodic commercial and/or advertising communications, which the UNIR or entities belonging to the Group and to its area of instruction send to their students, former students, professors and others who may be interested, informing them of its activities, news, courses, programmes and any other products and services it delivers related to its activity. In this respect, the UNIR may disclose and share these personal data with suppliers of external services connected to the University for the purposes of statistical analysis and internal market studies. Under no circumstances will the UNIR permit these suppliers to use these data, or to disclose them to other firms, for any purpose than the purpose detailed here.

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In compliance the terms established in Spanish law 34/2002, of July 11, on Information Society and Electronic Commerce Services (LSSI-CE), we provide information on the owner of this website: PROMOCIONES DE DIRECCIÓN GENERAL S.L., Calle Capitán Haya no. 50, 28046 Madrid (Spain), CIF: B 83877498, registered in the Commercial Register of Madrid, Volume 19.617, Page 168, Section 8, Sheet M-344.817.