

Weekly Course Calendar

This calendar shows the division of the workload for the subject on a weekly basis for the whole quarter.

Week	Learning pathway	We will learn to	Units	Synchronous lessons	Case studies	Personal development plan	Test
Week 1	MODULE 1. Employee life cycle	Explain the impact of COVID on people management. Understand the employee life cycle. Identify the processes of qualified staff selection.	Unit 1. Being part of the company: recruiting, selecting, welcoming and integrating.	Introduction to the subject 45 min. Lesson unit 1		Huella UNIR Finish the Team Coaching module of the training course and do the final test. (2.35 points)	Test for unit 1 (0.1 points)
Week 2		Understand employer branding and employee experience. Identify new models of brand management.	Unit 2. Keys of the selection process and employee branding.	Lesson unit 2	Case Study 1 Individual reading and assignment.		Test for unit 2 (0.1 points)
Week 3		Integrate tips for successfully conducting the selection process.		Lesson Introduction to Case 1	Case Study 1 Group discussion (0.5 points)		
Week 4		Identify what, how, why and when to assess an organization. Conduct a performance review and other HR processes through the "sandwich approach."	Unit 3. Talent management: development, assessment, and retention.	Lesson unit 3	Case Study 1 Team activity		Test for unit 3 (0.1 points)
Week 5				Lesson Solution to Case 1	Case Study 1 Presenting conclusions (3.75 points)		
Week 6		Plan a comprehensive compensation model. Identify the most commonly used	Unit 4. Talent management: compensation and	Lesson unit 4	Case Study 2 Individual reading and assignment.		Test for unit 4 (0.1 points)

Week 7		motivational theories in people management. Know the difference between financial salary and emotional salary.	motivation policies	Lesson Introduction to Case 2	Case Study 2 Group discussion (0.5 points)		
Week 8				Lesson unit 5 Revision lesson	Case Study 2 Team activity		Test for unit 5 (0.1 points)
Week 9		Understand the psychological process caused by termination. Understand emotional "grief" during the unemployment period.	Unit 5. Employee termination	Lesson Solution to Case 2	Case Study 2 Presenting conclusions (3.75 points) Case Study 3 Individual reading and analysis		
Week 10				Lesson Introduction to Case 3	Case Study 3 Group discussion (0.5 points)		
Week 11		Know about organizational behavior. Develop the H R strategic planning as it relates to staff development. Decide on people management strategies, aimed at meeting company goals.	Unit 6. People management strategy and corporate strategy.	Lesson unit 6 and 7	Case Study 3 Team activity		Test for unit 6 (0.1 points) Test for unit 7 (0.1 points)
Week 12	MODULE 2. People management strategies	Understand knowledge culture and the importance of internal communication. Identify the elements involved in knowledge management.	Unit 7. Knowledge management	Lesson Solution to Case 3	Case Study 3 Conclusions (2.75 points)		
Week 13		Apply the Leavitt Model regarding the impact of organizational change. Know the implications of the Kotler model. Plan a process of change management.	Unit 8. Change management	Lesson unit 8 Revision lesson			Test for unit 8 (0.1 points)

Week 14	MODULE 3. Basic skills for effective talent management	Identify leadership styles. Know how to utilize different leadership styles according to the business. Know the difference between power and authority and its implications.	Unit 9. Leadership and bases of power	Lesson unit 9 Revision lesson			Test for unit 9 (0.1 points)
Week 15		Identify the styles of conflict and know how to deal with them through the Thomas Kilmann instrument. Know the stages and implications of a work conflict. Know the variables to conduct effective negotiations and project assertive behavior.	Unit 10. Conflict resolution and negotiation	Lesson unit 10			Test for unit 10 (0.1 points)
Week 16	Exams week						

NOTE

This Course Calendar is subject to change should the professor deem it best for the subject.